



Waveney District Council

Serving the Community

CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960, Part 1 APPLICATION FOR TRANSFER OF A CARAVAN SITE LICENCE

Please complete this form in BLOCK LETTERS and return:

To the Licensing Department, Waveney District Council, Town Hall, High Street, Lowestoft, Suffolk, NR32 1HS.

I, the present holder of Site Licence no.

situated at:

hereby apply for the transfer of this licence to the person(s) stated below. I attach the original site licence, together with the copy thereof, both with conditions attached, for appropriate amendment.

Signed:

Date:

Address:

Full name of person(s) to whom licence is to be transferred:

Address:

Postcode:

Telephone number:

I hereby certify that as from:

(date)

I/the applicant

(name)

of

(address)

will be the owner of the caravan site situated at:

currently owned by:

and request that the site licence numbered:

be transferred to me/him/her.

- a) Attached herewith the original site licence, together with the copy thereof, both with conditions attached, for appropriate endorsement.

OR b) I am / the applicant is unable to enclose the original site licence or a copy thereof because:

and hereby request that the Council supply me with a replacement copy endorsed in my/the applicant's name.

Signed:

Date: